

Prerequisites: None

*Questions to consider...*

- *How am I doing in my classes?*
- *Am I studying enough? Do I have enough time set aside for homework?*
- *Do my family and friends understand and support my need to study?*

As a college student, it is important to keep track of your progress in each of the classes you take. Instructors are required to explain their grading system in the syllabus that they give you at the beginning of each term. Make sure you read and understand how your learning will be evaluated.

Activity:

- Some instructors provide students with a form to track and calculate their own grades. If this is the case, you will use the form(s) as indicated by your instructor(s).
- If this is not the case, you will create your own form for each class you are taking by using the information provided in the syllabus.

Instructions:

- List the classes you are taking *this* term below (spaces are provided for more than one term).
- If your instructor provides you with a form for keeping track of your grades, put it in your Transition Portfolio behind this activity sheet and use it to record all of the grades you receive.
- If your instructor does not provide any type of record keeping tool, create your own form to keep track of your grades for each class you are taking. This form should list every assignment and test you are given and the grade that you receive.
- Keep a separate grade form for each class you are taking. This information will help you assess how you are doing in each class.
- Save these forms on your flash drive, print them, and put them in your Transition Portfolio behind this activity sheet.

<b>My Classes</b>		
<b>Term/Year</b>	<b>Class</b>	<b>Instructor</b>

Prerequisites: All of the activities in Section 4 – College Readiness

Note:

The following instructions are for students who plan to study at SSC. If your program is not offered at SSC, you will need to visit the website of the college you plan to attend and follow the instructions provided.

Activity:

- You will make an appointment with a counselor or advisor.
- You will take the college placement test.
- You will keep a record of your placement test scores in your Transition Portfolio behind this activity sheet.
- You will prepare for and meet with a counselor or advisor and keep of a record of the appointment for future reference.

Counselor/Advisor Instructions:

To learn about the differences and services of an advisor and a counselor:

1. Go to [www.southseattle.edu](http://www.southseattle.edu).
2. Click on “Student Resources.”
3. Click on “Advising and Counseling.”

To make an appointment with an advisor, go to [www.southseattle.edu](http://www.southseattle.edu).

1. Click on “Student Resources.”
2. Click on “Advising Contact Information” to make an appointment by phone or email. You can also make an appointment in person.

To make an appointment with a counselor, go to [www.southseattle.edu](http://www.southseattle.edu).

1. Click on “Student Resources.”
2. Click on “Counselors.”
3. Click on “Contact Information” to select and make an appointment by phone or email. You can also make an appointment in person.

Placement Test Instructions:

1. To learn about the testing procedures, go to [www.southseattle.edu](http://www.southseattle.edu).
2. Click on “Enrolling.”
3. Scroll down and click on “Assessment/Testing Services.”
4. Read the information provided by clicking on the following links: “COMPASS Placement Test”, “ACT College-Level Entrance”, “SAT College-Level Entrance”, “Math Transcript Placement”, “GED®”, “TEAS Test”, “Testing Calendar” or “Test Records.”
5. Take the appropriate placement test.
6. Put your test results in your Transition Portfolio behind this activity sheet.

Preparing to see a Counselor or an Advisor Instructions:

1. To prepare for your counseling/advising appointment, go to [www.southseattle.edu](http://www.southseattle.edu).
2. Click on “Student Resources.”
3. Click on “Advising and Counseling.”
4. Click on “Frequently Asked Questions.”
5. Click on each gray bar under “Enrolling/Placement Tests” to learn more about getting started at South.
6. Now, go to Activity 6.d – Advisor/Counselor Record and prepare your questions for the appointment.
7. Be sure to take your Transition Portfolio with you when you go to your appointment.
8. Record your thoughts and future questions in Activity 6.d.

Prerequisites: None

Note:

The following instructions are for students who are currently attending SSC. If you have attended or are currently attending elsewhere, you will need to access your transcripts through the website of that college.

Activity:

- You will find and print a copy of your SSC transcript. This is a record of all the classes you have taken at SSC and the grades that you received.

Instructions:

1. Go to [www.southseattle.edu](http://www.southseattle.edu).
2. Click on “Student Resources” in the menu at the top of your screen.
3. Click on “Transcripts and Grades” under “Academic Support/Information.”
4. Click on “Unofficial Transcripts.”
5. Click on “Our Website.”
6. Type your SSC student ID in the box.
7. Type your Student PIN (your birth date) in the box.

Use 6 digits for month, day and year. No spaces. For example, if your birth date is January 15, 1960, you will type: 011560.

8. Click on “Submit Request” to view your transcript.
9. Print your current transcript and put it in your Transition Portfolio behind this activity sheet.

Prerequisites: Counselor/Advisor Instructions in Activity 6.b.

Instructions: Use this form to prepare for and keep a record of your counseling/advising appointments.

<b>Date and Time:</b>	<b>Counselor/Advisor:</b>
<b>My Questions:</b>	<b>Topics Discussed/Recommendations:</b>

<b>Date and Time:</b>	<b>Counselor/Advisor:</b>
<b>My Questions:</b>	<b>Topics Discussed/Recommendations:</b>

<b>Date and Time:</b>	<b>Counselor/Advisor:</b>
<b>My Questions:</b>	<b>Topics Discussed/Recommendations:</b>

<b>Date and Time:</b>	<b>Counselor/Advisor:</b>
<b>My Questions:</b>	<b>Topics Discussed/Recommendations:</b>

Prerequisites: None

Instructions:

- Use this form to prepare for and keep a record of all the transition events that you attend.
- Put all handouts and notes in your Transition Portfolio behind this activity sheet.

<b>Date and Time:</b>	<b>Presentation Title:</b>	<b>Presenter's Name:</b>
<b>My questions going in:</b>	<b>What I learned:</b>	<b>What I still want to know:</b>

<b>Date and Time:</b>	<b>Presentation Title:</b>	<b>Presenter's Name:</b>
<b>My questions going in:</b>	<b>What I learned:</b>	<b>What I still want to know:</b>

<b>Date and Time:</b>	<b>Presentation Title:</b>	<b>Presenter's Name:</b>
<b>My questions going in:</b>	<b>What I learned:</b>	<b>What I still want to know:</b>

<b>Date and Time:</b>	<b>Presentation Title:</b>	<b>Presenter's Name:</b>
<b>My questions going in:</b>	<b>What I learned:</b>	<b>What I still want to know:</b>





